

Complete this checklist before storm season. These photos are your before-storm baseline for any insurance claim.

| ROOF | | |
|--|--------------------------|-----------------------|
| Item | Done | Notes / File Location |
| Ridge line (full length) | <input type="checkbox"/> | |
| Each slope (front, rear, sides) | <input type="checkbox"/> | |
| All flashing (chimney, vents, valleys) | <input type="checkbox"/> | |
| Gutters and downspouts | <input type="checkbox"/> | |
| Skylights | <input type="checkbox"/> | |
| Roof vents and turbines | <input type="checkbox"/> | |
| Any prior repairs or patches | <input type="checkbox"/> | |

| EXTERIOR | | |
|------------------------|--------------------------|-----------------------|
| Item | Done | Notes / File Location |
| All four sides of home | <input type="checkbox"/> | |
| Siding close-ups | <input type="checkbox"/> | |
| Each window and frame | <input type="checkbox"/> | |
| Entry doors | <input type="checkbox"/> | |
| Fence / wall condition | <input type="checkbox"/> | |
| Pool / spa equipment | <input type="checkbox"/> | |
| A/C condenser unit | <input type="checkbox"/> | |
| Shed / outbuildings | <input type="checkbox"/> | |

| ATTIC & CEILING | | |
|-----------------------------------|--------------------------|-----------------------|
| Item | Done | Notes / File Location |
| Attic floor and insulation | <input type="checkbox"/> | |
| Any existing stains or watermarks | <input type="checkbox"/> | |

| | | |
|-------------------------------|--------------------------|--|
| Decking underside | <input type="checkbox"/> | |
| Attic ventilation | <input type="checkbox"/> | |
| Interior ceiling of each room | <input type="checkbox"/> | |

PERSONAL PROPERTY

| Item | Done | Notes / File Location |
|---|--------------------------|-----------------------|
| Living room — electronics, furniture | <input type="checkbox"/> | |
| Each bedroom | <input type="checkbox"/> | |
| Kitchen appliances | <input type="checkbox"/> | |
| Laundry appliances | <input type="checkbox"/> | |
| Garage equipment | <input type="checkbox"/> | |
| Valuables and jewelry (video recommended) | <input type="checkbox"/> | |

DOCUMENTS TO SCAN

| Item | Done | Notes / File Location |
|--------------------------------|--------------------------|-----------------------|
| Insurance declarations page | <input type="checkbox"/> | |
| Mortgage statement | <input type="checkbox"/> | |
| Receipts for major appliances | <input type="checkbox"/> | |
| Prior inspection reports | <input type="checkbox"/> | |
| Permits for any additions/work | <input type="checkbox"/> | |

CLOUD STORAGE CONFIRMATION

| Item | Done | Notes / File Location |
|---|--------------------------|-----------------------|
| Upload complete — photos saved to cloud (Y/N) | <input type="checkbox"/> | |
| Cloud service used | <input type="checkbox"/> | |
| Date of upload | <input type="checkbox"/> | |
| Shared access with spouse / co-owner (Y/N) | <input type="checkbox"/> | |